



**Maulana Azad Educational Trust's**  
**Y. B. Chavan College of Pharmacy**  
**(B. Pharm., M. Pharm. & Research Centre)**

ISO 21001: 2018 & ISO 14001: 2015 CERTIFIED | NIRF: 2024 ALL INDIA RANK 76<sup>TH</sup>  
NAAC REACCREDITATION "A+" GRADE WITH 3.36 CGPA SCORE

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### **NOTICE**

All years students of B. Pharm and M. Pharm are instructed to strictly follow below Scholarship Advisory to stay "Safe and Vigilant" while process scholarships. Stay ALERT! Comprehend Scholarship Fraud in various forms, including identity theft, fake scholarships, and phishing. It is crucial to remain vigilant and proactive in safeguarding both personal information and your scholarship funds.

#### **Scholarship Advisory to stay "Safe and Vigilant"**

Scholarships are more than financial aid; they are life-changing opportunities. They empower students to dream, parents to hope, and communities to grow. College lead the way, proving that education can be accessible, inclusive, and transformative. Nowadays Digital crimes are increasing which involves a computer or network system, and can include unauthorized access, theft, or modification of scholarship data. Hence as a precautionary measures college is suggesting some advisory tips to prevent potential scholarship fraud, safeguard against fraudulent activities and stay vigilant against any scam.

#### **Key strategies to protect your Scholarship Data:**

- **Always Consult your College officials regarding Scholarships:**
  - Always seek advice from college officials and scholarship Incharge in each every matter related to Government or Private Scholarships.
  - Scholarship concerned is prime responsibility of students. Avoid any dubious activity related to scholarship, if in case anything unexpected occurs regarding scholarship immediate report to college.

- Official communication regarding scholarship awareness and guidance are constantly posted on college WhatsApp groups regularly advice to check and act according to the instructions provided by college officials regarding scholarship.
- It's liable for each and every student to intimate EOC Dept of college about which Government and Private scholarship you have applied.
  
- **Restrict access:**
  - Only share documents required for uploading on scholarship portal with trusted individuals or organizations that require them for legitimate reasons.
  - Avoid providing original documents unless absolutely necessary, opt for certified copies instead.
  - All Scholarship documents to be uploaded should be converted to password protected PDF file format and carried in your pen drive when you are applying scholarship through private DTP centre/ Net cafe/ Cyber Cafe.
  
- **Redact sensitive information:**
  - Black out or remove any unnecessary personal details like full social security numbers, addresses, or bank account numbers before sharing a document.
  - Dont share your important mobile number which is linked with your Aadhaar or bank account to anyone.
  
- **Digital security:**
  - Store important documents electronically with strong passwords and encryption.
  - Use a password manager to securely store your login credentials.
  - Dont share your Scholarship portal Login ID or User Name and Password with any suspicious person. Even if you are applying for scholarship through any private DTP centre/ Net cafe/ Cyber Cafe you should be personally operating your Login credentials and avoid sharing with anyone else.

- Don't install any new unauthorized scholarship software on your mobile/Tabs or PC which can hack your system and retrieve your important data including bank details, Passwords, SMS, and Contacts etc.
- Beware of spurious phone calls that you may receive, promising rewards, assuring Government or Private scholarship guarantee.
- **Paper document security:**
  - Store physical documents in a secure location, like a locked cabinet or safe.
  - Consider using a shredder to dispose of outdated and expired sensitive documents properly.
  - Don't give any soft or hardcopy of your documents related to academics, bank, or any personal documents to any Net cafe/ DTP Centre or suspicious person.
- **Be mindful when sharing online:**
  - Check privacy settings on online platforms before uploading any documents.
  - Be cautious about providing personal documents through email or instant messaging to any Net cafe/DTP Centre/ cyber cafe or suspicious person processing your scholarship form. Don't even store your important personal and scholarship document with above bodies for future scholarship process, always fill scholarship form in your personal presence.
  - On other occasions, any person contact applicants directly via phone call asking for confidential information required for the "application process" completely avoid it and in personal presence fill your scholarship form to avoid any misuse of your personal information.
- **Monitor your accounts:**
  - Regularly review bank statements, credit reports, and other financial documents for any unauthorized activity.
  - Cybercriminals may use fraudulent emails, text messages, or websites to trick you into sharing sensitive information.

- When using mobile banking, you should be cautious about security risks and take steps to protect your personal information. Your device or the network you're using could be hacked, giving access to your banking information

- **WhatsApp Security:**

- Check whether you have been added to any WhatsApp group without your consent especially if you are not familiar with the group topic or other members in the name of scholarship group.
- Be careful while joining to any Scholarship related WhatsApp group through **“Invite via Link”** by any untrusted person.

- **Report suspicious activity:**

- If you suspect any misuse of your personal documents or scholarship data, contact the relevant college authorities immediately and provide details of fraudsters, physical proof, and transaction details in your written complaint for quicker action against fraudsters.
- Violations will be dealt with firmly as per law including apprehension of the offenders and appropriate action under the preventive sections of law.

**Dr. Mirza Shahed Baig**  
(Equal Opportunity Cell Incharge)

**Dr. M. H. Dehghan**  
**Principal**

