



**Dr. Rafiq Zakaria Campus**  
Maulana Azad Educational Trust's  
**Y.B. CHAVAN COLLEGE OF PHARMACY**  
(B.Pharm, M.Pharm & Research Centre)

ISO 9001 - 2008 CERTIFIED | DTE Code - 2148 | NIRF - 2018 ALL INDIA RANK 141

NAAC ACCREDITATION "A" GRADE WITH 3.23 CGPA SCORE

**Institutional Quality Assurance Cell Meeting**

Minutes of the meeting of the Internal Quality Assurance Cell held on Thursday 28<sup>th</sup> February 2019 at 4.30pm in the IQAC board room.

Following members signed below were present:

Sr. No.	Name	Position in IQAC	Signature
1	Dr Zahid Zaheer	Chairman	
2	Dr M N Farooqui	Management Representative	
3	Dr Razaullah Khan	Stake holder (Parent)	
4	Mr Anand Nagapurkar	Industrial Expert	
5	Dr. M. H. Dehghan	IQAC coordinator	
6	Dr. S. R. Lahoti	Administrative officer	
7	Dr. S. N. Mokale	Member	
8	Dr. A. G. Nikalje	Member	
9	Dr. H. D. Une	Member	
10	Dr. Syed Ayaz Ali	Member	
11	Dr. J. N. Sangshetti	Member	
12	Mrs. Maria Saifee	Member	
13	Dr. Ms. Rana Zainuddin	Member	
14	Dr. K. G. Baheti	Member	
15	Mr. Shaikh Kaleemuddin	Administrative officer	
16	Mr Danish Ansari	Student Representative	
17	Mr Shaikh Dastagir	Administrative officer	

## Agenda No. 1: Confirmation of Minutes of last meeting

The minutes of the meeting held on Wednesday 25<sup>th</sup> July 2018 were read and confirmed.

## Agenda No. 2: Review of Internal audit reports.

The internal audit reports for the first half of 218-19 was reviewed the scores and grade obtained were as follows:

Sr. No	Department /Sections	HOD	Scores/Grades
1	Pharmaceutics	Dr S R Lahoti	3.41/A
2	Quality Assurance	Dr Rana Zainuddin	3.7/A+
3	Pharmaceutical Chemistry	Dr K G Baheti	3.58/A+
4	Pharmacology	Dr H D Une	3.35/A
5	Pharmacognosy	Dr Subur Khan	2.83/B++
6	Academic and Planning	Dr Maria Saifee	3.5/A
7	Examination	Dr H D Une	3.85/A++
8	Library	Dr Syed Ayaz Ali	3.25/A
9	Office	Mr Shaikh Kaleemuddin	3.55/A+
10	Industry Institute Interaction Cell	Dr S R Lahoti	3.35/A
11	Information and Communication Technology	Dr Ismail Mouazam	3.5/A
12	Store and Maintenance	Dr K G Baheti	3.15/A

## Agenda No. 3: GPAT Results and Teaching-Learning Attainment

The GPAT 2019 Results were reviewed and was found to be satisfactory. Along with Ms Nusrat Khan (AIR 36), Wasif Marfani (AIR 102) and Imran Patel (AIR 138) twenty students qualified GPAT 2019 examinations. The Principal and all members of the IQAC appreciated the efforts put in by the teachers and students.

Teaching and learning attainment calculations are expected to be made available by Academic incharge after final declaration of University examination results.

**Agenda No. 4: University Academic Audit 2016-17 to 2018-19**

The IQAC coordinator informed that as per the directives of the University the College has applied for the University Academic Audit and the team is expected on the 1<sup>st</sup> of March 2019.

**Agenda No. 5: Any other point**

**i) Parent Teachers Meet:**

Parent teachers meet (Open Day) will be held on 9<sup>th</sup> of March 2019 for students of M.Pharm and B.Pharm programs. The attendance and academic performance (sessional marks) records should be made available to parents. The meet will be coordinated by Academic Incharge Dr Maria Saifee, Exam Controller Dr H D Une and Respective Class teachers.

**ii) NIRF Ranking:** Dr Lahoti Informed that the NIRF Ranking 2019 is in progress and results will be declared by 8<sup>th</sup> April 2019.

As no other matter remained to be discussed the meeting was concluded with vote of thanks to the chair.



*[Handwritten Signature]*  
Principal and Chairperson


Ref: YBCCP/IQAC-ATR-15/2018-2019


Date: 13th March 2020

**Action Taken Report (ATR) 2018-2019**


**(For 15<sup>th</sup> IQAC Meeting held on 28/2/2019 at 4.30pm)**

Sr. No.	Particulars of Agenda	Recommendations	Action Taken
1.	Confirmation of Last Meeting	Nil	Minutes were Confirmed
2.	Review of Internal Audits	Internal Audits report for the first half of 2018-2019 in terms Of scores/grades were acknowledged	Acknowledged
3	GPAT Results and Teaching Learning Attainment.	1. Efforts taken for GPAT 2019 appreciated. 2. Teaching Learning Attainment 2017-18 to be submitted to IQAC by Academic in charge after Final Declaration of University Results.	1. Results found satisfactory efforts of teachers and students appreciated.(Online YB-GPAT to be Sustained) 2. Attainment of CO and PO for 2017-18 Calculated and submitted to IQAC by Academic Incharge.
4.	Parent Teacher Meet	Parent teacher Meet to be Conducted on 9 <sup>th</sup> March 2019 and Coordinated by Academic Incharge and Examination Incharge.	Parent Teacher Meet and Open Day held on 9 <sup>th</sup> March 2019 and Record maintained with APMC.
5.	NIRF Ranking 2019	Results to be declared by 8 <sup>th</sup> April 2019 follow up by Dr Lahoti S.R.	NIRF results declared and College got 36 <sup>th</sup> All India Rank

Presented at IQAC Meeting on 13<sup>th</sup> March 2020.

  
Dr Delghan M H  
IQAC Coordinator



  
Dr Abubaker Salam Bawazir  
Incharge Principal