



Dr. Rafiq Zakaria Campus

Maulana Azad Education Centre

Y.B. CHAVAN COLLEGE OF PHARMACY

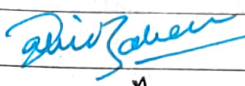



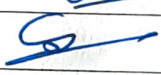
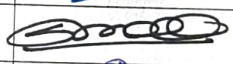
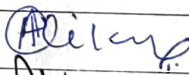

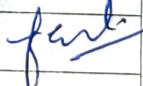

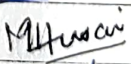
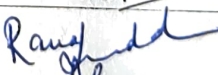
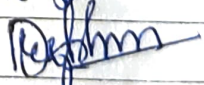




(B.Pharm, M.Pharm & Research Centre)

ISO 9001 - 2008 CERTIFIED | DTE Code - 2118 / 4 RE-2018/01/INDIA/17

NAAC ACCREDITATION "A" GRADE WITH 3.23 CGPA SCORE

Internal Quality Assurance Cell Meeting

Minutes of the meeting of the Internal Quality Assurance Cell meeting rescheduled and held on Wednesday, 25th July 2018 at 4.00 pm in the IQAC board room. Following members signed below were present.

Sr. No.	Name	Position in IQAC	Signature
1	Dr Zahid Zaheer	Chairperson	
2	Dr M.N. Farooqui	Management Representative	
3	Dr Razaullah Khan	Stake holder (Parent)	
4	Mr Anand Nagapurkar	Industrial Expert	
5	Dr. S. R. Lahoti	Administrative officer	
6	Dr. S. N. Mokale	Member	
7	Dr. A. G. Nikalje	Member	
8	Dr. H. D. Une	Member	
9	Dr. Syed Ayaz Ali	Member	
10	Dr. J. N. Sangshetti	Member	
11	Dr Mrs. Maria Saifee	Member	
12	Dr. Ms. Rana Zainuddin	Member	
13	Dr. K. G. Baheti	Member	
14	Mr. Shaikh Kaleemuddin	Administrative officer	
15	Mr Shaikh Dastagir	Administrative officer	
16	Mr. Danish Anwar	Student Representative	
17	Dr. M. H. Dehghan	IQAC coordinator	

As per the agenda of meeting following points were discussed and resolved

Agenda No. 1 Confirmation of the minutes of last meeting:

The minutes of the last meeting date 03-02-2018 and action taken report were reviewed and confirmed by the members.

Agenda No. 2 Appraisal of College performance in First cycle, NAAC report, grade and score. The members discussed the institutional grade sheet and NAAC report and the grade points for different criteria were acknowledged .1 Curricular Aspects (3.21), 2 Teaching-learning and Evaluation (3.22), 3 Research, Innovations and Extension (3.06), 4 Infrastructure and Learning Resources (3.53), 5 Student Support and Progression (3.64), 6 Governance, Leadership and Management (2.73), 7 Institutional Values and Best Practices (3.2), **Total = 3.23 (Grade A)**

Agenda No. 3 Detailing of Academic Calendar 2018-19. A detailed College academic calendar for the current academic year 2018-19 was presented by APMC. The Academic calendar was found to be in line with the University Academic calendar proposed for affiliated Pharmacy Colleges. The Academic calendar was accepted and will be hosted on the College website.

Agenda No. 4 Review of Annual Meeting Calendar 2018-19. The Annual meeting calendar for the current year proposed by Co-ord. IQAC was reviewed, schedule of meetings for various Committees were finalized. Dr S N Mokale proposed that the number of departmental meetings should be at least once every month, the suggestion was accepted. Further the members were informed that as per the new Maharashtra University Act 2016, CDC meetings were increased to four annually rather than two fixed earlier for LMC. The Annual Meeting Calendar 2018-19 was accepted and will be hosted on the College website.

Agenda No. 5 Policy Regarding Staff Appraisals from 2018 onwards. The members were informed that as per policy approved by the CDC (Minutes of CDC meeting held on 16th July 2018, Agenda No. 5 (ii)) the staff appraisals will be linked to their annual increments from 2018-2019 onwards.

The Principal further proposed that Research and IPR cell should actively promote the sending of proposals for major and minor research grants by Professors and Associate Professors. A list of funding agencies, eligibility criteria for the investigator, schedule help should be provided to the teachers for ease in application.

Agenda No. 6 Revised AQAR Guidelines

The IQAC Co-ord. brought to the notice of the members the revised AQAR guidelines declared by NAAC.

Agenda No. 7 Any other point the following points were discussed and resolved.

1. Allotment and re-allotment of mentors to students. In the case of students whose mentors have left college new mentors should be immediately re-allotted. Further mentors for newly admitted students should be assigned before student orientation and induction sessions.
2. Organization of workshop on NAAC-RAF and NBA accreditation. It was decided that the said workshop should be organized tentatively on 28th and 29th August 2018.
3. The principal proposed that there will be implementation of 'learn and earn' scheme to needy students (boys) willing to work in library at night hours.

As no other matter remained to be discussed the meeting was concluded with vote of thanks to the chair.


Principal and Chairperson.





Dr. Rafiq Zakaria Campus
Maulana Azad Educational Trust's
Y.B. CHAVAN COLLEGE OF PHARMACY

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ISO 9001 - 2008 CERTIFIED | DTE Code - 2148 | NIRF - 2018 ALL INDIA RANK 34th

NAAC ACCREDITATION "A" GRADE WITH 3.23 CGPA SCORE

Ref : YBCCP/IQAC-ATR-14/2017-18

Date : 28 February 2019

Action Taken Report (ATR) 2017-18

(For 14th IQAC Meeting held on 25th July 2018 4.00pm)

Sr. No	Particulars of Agenda	Recommendations	Action Taken
1.	Confirmation of minutes of last meeting	Nil	Minutes were confirmed and ATR reviewed
2.	Appraisal of College performance at NAAC (First Cycle)	A Grade Score 3.23 was appreciated	Appreciation acknowledged.
3.	Detailing of Academic Calendar 2018-19	Academic calendar proposed to be in line with University Calendar.	APMC finalized Academic calendar approved by Principal and displayed on college website and notice board for implementation.
4.	Review of Annual Meeting Calendar 2018-19	Increase in number of CDC meetings and Departmental meetings should be at least once per month	Provisions made accordingly in the Annual Calendar by IQAC, approved by Principal and displayed for implementation.
5	Policy regarding staff appraisals from 2018	Policy approved by CDC conveyed. Principal proposed that Research and IPR should more actively the funding activities.	Meeting of Research and IPR conducted and current information regarding funding opportunities discussed and information disseminated to the




			faculty.
6	Revised AQAR Guidelines	The current AQAR guidelines brought to the notice of members	AQAR required to be submitted for 2018-19 since NAAC (First cycle) grading granted on 3 rd July 2018.
7	Any other matter	Allotment of mentor Organization of NAAC-RF, NBA Workshop Implementation of Learn and earn scheme	Mentors allotted and list displayed. 2days Seminar on Accreditation and Institutional Ranking System organized on 7 th and 8 th September 2018. Learn and earn scheme implemented for boys willing to work in library at night hours.
8.	Proposed one day seminar as per 13 th IQAC meeting	Postponed to the present academic year 2018-2019 was organized in collaboration with EVONIK.	“Pharmaceutical Product Development: an Industrial perspective” One day seminar organized on 1 st November 2018.

Presented at the IQAC meeting on 28th February 2019 for perusal.


Dr Delghan M H
IQAC Coordinator




Dr Zahid Zaheer
Principal