

## Feedback System

Feedback offers ideas or viewpoints on how various college activities might be improved. Students learning outcomes are used to evaluate college success. Feedback from many stakeholders aids the institute in understanding societal needs and expectations of other stakeholders. To determine whether it is providing high-quality instructions and delivering solid results, the college set up a feedback system. As shown in the table below, various stakeholder feedbacks are considered.

SN	Feedback	Frequency in a year	Objective	Stakeholders
1	Academic feedback	Twice	Teaching Learning	Students
2	Students satisfaction feedback	Once	Facilities provided in the college	Students
3	Exit feedback	Once	Facilities provided in the college	Students
4	Hosteller's	Twice	Facilities in the hostel	Students staying in hostel
5	Faculty feedback	Once	Departmental feedback	Teaching staffs
6	Library feedback	Twice	Library facilities	Students
7	Parent feedback	During parent meeting	Parent satisfaction	Parents
8	Examination feedback	During semester exam	Conduct of examination	Examiners
9	Employer feedback	---	Performance of students in industry /academia	Employer
10	Alumni	---	Alumni satisfaction feedback /suggestion	Alumni
11	Guest lecture/seminar /orientation lecture	As per the activity	Delegate feedback about activity	Students/staff /delegates
12	Resource person feedback	As per the activity	Feedback of resource person for the facilities /suggestion	Resource persons
13	Program Attainment Feedback	Once	Assessment about attainment of program outcome	Outgoing Students, alumni, employer



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All of the feedbacks are rated on an analogue scale of 4 to 1, which corresponds to excellent, very good, good and fair respectively. Under the supervision of the IQAC coordinator, the relevant in-charge collect and analyses properly completed feedback forms, their thorough reports were produced, sent to the principal for review and then sent to the concerned teaching staff, department head, examination In-charge, library staff, activity in-charge, for improvement and suggestions for further implementation. The college website will host the feedback process, feedback forms, feedback reports and action taken reports. The college encourages gathering online feedback.



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## Feedback of Faculty

**Dear Faculty member,**

Share your views and ideas about how we might enhance the way we deliver high-quality education. Fill out the feedback form by marking the appropriate box with a score between 1 to 4 for each of the specified questionnaire in accordance with the evaluation criteria. Your feedback will be kept confidential.

**Evaluation Criteria:    Excellent- 4    Very Good-3    Good-2    Fair -1**

1. How are the instrumentation and lab facilities doing?
2. Overall infrastructure maintenance of college
3. How are the labs and classrooms being kept clean and safe?
4. Cooperation of the non-teaching staff in academics, library and administration
5. Co-curricular and extracurricular activities overall
6. How are students' opportunities for professional growth?
7. How is the placement of outgoing students?
8. How would you rate the college's overall governance?
9. The IQAC's initiatives to advance quality culture
10. How is the teacher's freedom to express views about college and students?
11. Encouraging college students to attend conferences, workshops, seminars, etc.
12. Support of college administration to undertake consultancy work and research project
13. How clean is the canteen overall?
14. How are the ICT facilities in the college?
15. How is the effective and transparent examination system?



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## Student's Feedback about teacher (Theory)

### Hello student

You are asked to respond to the questionnaire below regarding your subject teacher's performance. Your suggestions will aid in enhancing the effectiveness of the teaching-learning process in theory classes. Respond to the feedback questions below by assigning scores based on the evaluation criteria as **Excellent: 4, Very Good: 3, Good: 2, and Fair: 1.**

1. How does the teacher explain the goal of the topic, the lesson plan and its application?
2. How effective is the teacher at conveying concepts and delivering the curriculum?
3. How effective are the teacher's efforts to raise the student's performance?
4. The teacher's accessibility to the student, both inside and beyond the classroom.
5. How does the teacher treat the student with respect and professionalism?
6. How successful are teachers' efforts to link curriculum lessons to social, environmental, legal, and safety concerns?
7. How does the teacher assist and encourage independent learning and self-study?
8. How successful are the teacher's efforts to effectively teach the subject?
9. Teacher teaches students to apply knowledge in creative and critical ways and to think critically.
10. How are the tutorial and assignment evaluations and assessments going?



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## Student's Feedback about teacher (Practical)

**Hello student,**

You are asked to respond to the following questionnaire regarding your subject instructor for practical. This feedback form will be useful in enhancing the standard of laboratory instructions and learning. Respond to the feedback questions below by assigning scores based on the evaluation criteria as **Excellent: 4, Very Good: 3, Good: 2, and Fair: 1**

1. How does your teacher explain the practical's guiding principles and steps?
2. How effective is the teacher's ability to interact with students and convey ideas?
3. How are the daily notebook checks and evaluations going?
4. The teacher's willingness to assist the student in or out of the classroom or lab.
5. How would you rate the teacher's professional and respectful treatment of the students?
6. How does the instructor (practical teacher) handle viva voce?
7. Teacher's facilitation and support for self-study and self-learning approach
8. How successful are the teacher's efforts to carry out practicals?
9. Teacher teaches students to apply their knowledge in creative and critical ways and to think critically.
10. How successful are teacher's efforts to link curriculum lessons to social, environmental, legal, and safety concerns?



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## Alumni Feedback

### Dear Alumni

The college is the setting for students' overall growth. The alumni are a key stakeholder group that attended college and now serve the community and country in a variety of positions. You are our college's most significant asset. We believe that our engagement with you will be advantageous for the students and the college. We therefore ask that you send your comments in accordance with the below-listed questionnaire and criteria.

**Excellent: 4, Very Good: 3, Good: 2, and Fair: 1**

Thank you

With compliments

Principal

1. Name of alumni:
2. Current Job profile: Service in Industry, Service in college, entrepreneurship, Higher Education, not working
3. Name of industry/ college/ Business/ None
4. Post/Position:
5. Address:
6. Email:
7. Mobile no.



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## **Alumni Feedback Questionnaire**

1. How are the college's Governance and Administration?
2. How is the campus's eco-friendliness?
3. How well maintained is the college's physical infrastructure (classrooms, labs, buildings, campus)?
4. How are the library facilities?
5. How are the placement and training going?
6. How are the college's co-curricular and extracurricular activities?
7. How relevant are the college courses you've taken to your current career or line of work?
8. How would you rate the college overall?



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## Employer Feedback

**Distinguished Sir/Madam,**

A prestigious institution, Y. B. Chavan College of Pharmacy in Aurangabad offers B. Pharm. and M. Pharm. programmes in Pharmaceutics, Pharmaceutical Chemistry, Quality Assurance, and Pharmacology. It was founded in 1989. The institution has served society for 34 years by offering high-quality Pharmacy Education. More than 2500 graduates of this prestigious institution are now working in various roles for enterprise and academics. The interactions between your organization and institutes are positive. Some of our students are employed by your organization. In this regard, I kindly ask you to share the feedback about our student through Google form link sent on your WhatsApp no/email id. Your comments will be extremely helpful to us as we work to enhance how we deliver high-quality education. Your comments will remain private.

Please rate the questionnaire as follows: Excellent- 4, Very Good-3, Good-2, Fair-1.

We appreciate for sparing your valuable time.

With regards

**Principal**

Name of Organization (Employer) :

Location of Organization (Employer) :

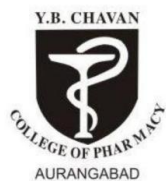
Name of Employee :

Designation of employee :

### Employer Feedback Questionnaire

1. How are our graduate and postgraduate alumni performing for your company?
2. How do our alumni fare in terms of ethics and morals?
3. How do our alumni fare in terms of professionalism?
4. How well can he or she communicates?
5. How do our alumni fare in terms of leadership?
6. His or her participation in the projects
7. How effective are their independent problem-solving and cognitive processes?
8. How would you rate his or her propensity to accept new technologies?
9. How well do our alumni manage their time?
10. How is our alumni's resource management going?





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## Sample Feed Back Analysis Report of Teacher

**Purpose:** Feedback from students is used to determine whether or not the stakeholders are happy with the education that is being offered by the college and teaching faculty. This analysis report can help faculty members who are currently delivering education to further develop their abilities and teaching strategies. You are urged to read the report and make the necessary improvements.

**Name of Teacher :** X Y Z

**Class :** B. Pharm- IV<sup>th</sup> Year, Div. A

**Department :** Pharmaceutics

**Subject Taught :** Pharm.

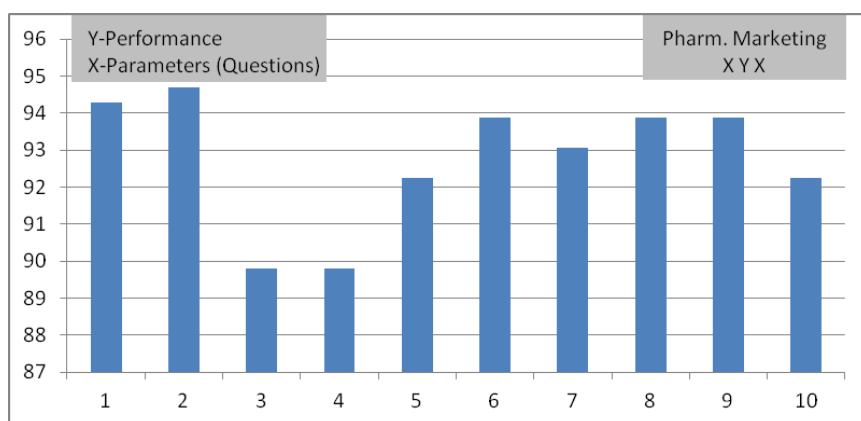
**Marketing Theory/Practical :** Theory

**Academic Year :** 2022-23

**Date of Feedback :**

**Strength :** Communication skills and subject knowledge

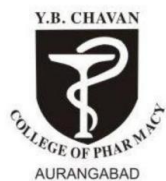
**Weakness :** ---- **Overall Performance: 93% Graphical Analysis:**



**Date :**

Sign of Academic In-charge

Principal



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